

Welcome to Malaysia - Existing Students

Arrival of APU/APIIT International Students to Malaysia

Standard Operating Procedures (SOP)

Existing/Current Students with Student Pass

Students still studying (yet to complete their studies)

30th September 2021

* The SOPs stated are in accordance with guidelines of MOHE, MOH, NADMA, EMGS and can be revised at anytime.



Before you make a decision to travel, please ensure that:



- 1. Your country does not have a travel ban for overseas travel.
- 2. You are fully vaccinated against Covid-19 (see details on page 4)
- 3. The Malaysian Mission (High Commission, Embassy or Consulate) in your country is open for you to **Single Entry Visa (SEV)** if your visa has expired where applicable.
- 4. You have a valid Travel Authorisation Letter (Permission to Enter Malaysia). The validity period of the Travel Authorisation Letter is 3 months from the date of issuance.

(Please re-apply for a new Travel Authorisation Letter if your Travel Authorisation Letter has expired.)

- 5. You are healthy and eligible to travel to Malaysia.
- 6. You are willing to pay for the cost of Quarantine & Covid-19 Tests.



01

Existing Student with Valid or Expired Student Pass (after 1st Feb 2020) & Valid Travel Authorisation (Permission to Enter Malaysia)

02

Existing Student with Valid or Expired Student Pass & Expired Travel Authorisation (Permission to Enter Malaysia)

Categories of students allowed to arrive in Malaysia





Category 1

Pass (after 1st Feb 2020) & Valid Travel
Authorisation (Permission to Enter Malaysia)

Please ensure your Travel Authorisation is valid. The Travel Authorisation is valid for 3 months from the date of issuance.

Please refer to the latest Arrival SoP for existing students for arrival in Malaysia from the link below:

https://bit.ly/2Y9TUoM

Category 2

Existing Student with Valid or Expired
Student Pass & Expired Travel Authorisation
(Permission to Enter Malaysia)

The validity of Travel Authorization is 3 months from the date of issuance. If your Travel Authorization has expired, please follow the steps below:

- Step 1: Please fill the form below for us to cancel your old travel authorization. It may take up to 2 working days to cancel your existing Travel Authorisation https://bit.ly/39SFZFT
- Step 2: Please apply for a new Travel Authorisation from the following link 2 working days after you have submitted the form above.

https://bit.ly/3mfQqcz



Full Vaccination

Students that are allowed to enter must comply with the following requirements of full vaccination:



The definition of **full vaccination** is as follows:

- a. For those who are on the two-dose vaccines (eg. Pfizer, AstraZeneca, Moderna, Sinovac), full vaccination is considered achieved 14 days after receiving the second dose.
- b. For those who are on the single-dose vaccines (eg. Johnson&Johnson, Cansino), full vaccination is considered achieved 28 days after receiving the dose.

WE ADVISE STUDENTS WHO HAVE NOT YET ACHIEVED FULL VACCINATION STATUS TO ENSURE THAT YOU TAKE THE NECESSARY STEPS TO COMPLETE YOUR VACCINATION SOONEST POSSIBLE

BEFORE Arrival - Existing students with Student Pass





Make an application for **Travel Authorisation (Permission to Enter Malaysia) at EMGS Website** with expected date of arrival. Departure date should be minimum 21 days from the application date Travel Authorisation. Please be advised that you might be required to change the flight ticket if the Travel Authorisation is not obtained on time. Travel Authorisation website - https://visa.educationmalaysia.gov.my/guidelines/travel-authorisation-form-base.html



mysafetravel - Make Payment of Quarantine and Covid-19 Tests at <u>safetravel.myeg.com.my</u>, proceed to download the MyQR by MyEG mobile app and log in with your registered account. Payment should be made before travelling.



You are required to have the following documents before the date of departure:

- Travel Authorisation Letter (Validity period of 3 months)
- Flight tickets and copy of Passport



 Payment Receipt of COVID-19 Screening Tests and Quarantine Charges for Travelers coming into Malaysia. https://safetravel.myeg.com.my/ (payment should be made before travelling) <u>Single Entry Visa</u> - For countries that require visa to enter Malaysia, you are also REQUIRED to apply for a Visa with Reference (VDR) at the nearest Malaysian Embassy / High Commission / Consulate General together with Travel Authorisation. (Please see Slide No 8 and 9 for details)

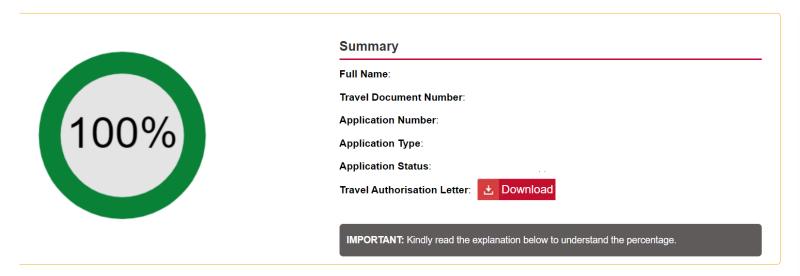


You are required to undergo the RT-PCR Covid-19 Test **three (3) days** before travelling to Malaysia. The RT-PCR Covid-19 test result must be translated in **ENGLISH** so that the respective authorities in Malaysia can inspect it.



BEFORE Arrival - Existing students with Student Pass

Once the Immigration Department of Malaysia has approved the **Travel Authorization (Permission to Enter Malaysia)** will be auto-generated and made available for download through EMGS Website. The Travel Authorization can be downloaded at https://visa.educationmalaysia.gov.my/emgs/application/searchForm



Travel Authorisation Letter



02 Fill up the **Students Arrival Form** at http://tiny.cc/ArrivalsControl

BEFORE Arrival - Existing students with Student Pass





Make an application for **Travel Authorisation (Permission to Enter Malaysia) at EMGS Website** with expected date of arrival. Departure date should be minimum 21 days from the application date Travel Authorisation. Please be advised that you might be required to change the flight ticket if the Travel Authorisation is not obtained on time. Travel Authorisation website - https://visa.educationmalaysia.gov.my/guidelines/travel-authorisation-form-base.html



mysafetravel - Make Payment of Quarantine and Covid-19 Tests at <u>safetravel.myeg.com.my</u>, proceed to download the MyQR by MyEG mobile app and log in with your registered account. Payment should be made before travelling.

Book your Quarantine Hotel

STEP 1: Go to https://safetravel.myeg.com.my/

STEP 2: Register with your personal details.

STEP 3: Login to your Account and choose the Quarantine Package.

STEP 4: Make the payment online.

STEP 5: Download MYQR by MYEG mobile app.

STEP 6: Login using your credentials.

Step 7: Download the generated QR code from the app.



Book your Flight Ticket

Do ensure the flight ticket departure date is at least **21 days** from the application date of Travel Authorisation



<u>www</u> mysafetravel						
Dovu	mont of COVID 10 Serve	ning Tosts and Overentine				
Payment of COVID-19 Screening Tests and Quarantine Charges for Travellers coming into Malaysia						
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#	19 Jan 2021					

Single Entry Visa Requirements - Existing Student with expired Student Pass

IF your Student Pass has expired after 1st Feb 2020. You may also need to apply Single Entry Visa (where applicable). It may take 3-7 working days.

If your Student Pass has expired after 1st Feb 2020. You may also need to apply Single Entry Visa - For countries that require visa to enter Malaysia, you are also REQUIRED to apply for Single Entry Visa at the nearest Malaysian Embassy / High Commission / Consulate General. (Please see Slide No 8 and 9 for details on which countries required SEV)

Single Entry Visa (SEV) Requirement - Existing Student with expired Student Pass

Single Entry Visa (SEV) - Required

STUDENTS FROM THE FOLLOWING VISA REQUIRED NATIONAL MUST OBTAIN SINGLE ENTRY VISA (SEV) FROM MALAYSIA REPRESENTATIVE OFFICE OVERSEA BEFORE ENTERING MALAYSIA. STUDENTS MUST ALSO PROVIDE VISA APPROVAL LETTER (VAL) AT THE POINT OF ENTRY

Algeria Argentina

Austria

Bahrain Bangladesh

Belgium

Bosnia Herzegovina

Brazil

Cambodia

Cameroon

Chile

China

Croatia

Cuba Czech Republic

Egypt

Finland

France

Germany Ghana Guinea Republic

Hong Kong (C.I / D.I)

Hong Kong SAR / BNO

Hungary

India

Indonesia

Iran Iraq

Ireland

Italy

Japan Jordan

Kazakhstan

Kosovo

Kuwait Lao PDR

Lebanon

Liechtenstein

Malta Mexico Morocco

Mozambique

Myanmar Nepal

Netherland

Nigeria

North Korea

Oman

Pakistan

Philippines

Poland

Qatar Romania

Russia

Rwanda Samoa

Saudi Arabia

Senegal

Serbia Montenegro

South Africa

South Korea

Spain

Sri Lanka

St Marino Sweden

Syria

Taiwan

Thailand

Turkey

Turkmenistan

Ukraine

United Arab Emirates

United Nations
United States

Uzbekistan

Venezuela

Viet Nam

Western Samoa

Yemen

Source - https://www.imi.gov.my/portal2017/index.php/en/main-services/pass.html?id=288

Single Entry Visa (SEV) Requirement - Existing Student with expired Student Pass

Single Entry Visa (SEV) - Not Required

THE FOLLOWING NON VISA REQUIRED FROM NATIONAL MAY PROCEED TO ENTER MÁLAYSIA BY PROVIDING THE 'VISA APPROVAL LETTER' (VAL) AT THE POINT OF ENTRY

MALAYSIA REPRESENTATIVE OFFICE ARE PERMITTED TO ENTER WITHOUT SINGLE ENTRY VISA. HOWEVER, STUDENTS MUST PROVIDE THE 'VISA APPROVAL LETTER' (VAL) AT THE POINT OF ENTRY

Antiqua & Bermuda Australia Bahamas

Barbados Belize

Botswana Brunei Canada Dominica

Fiji

Gambia

Grenada Guyana Ireland Jamaica

Kenva Kiribati

Lesotho

Liechtenstein

Malawi Maldives

Mauritius Namibia Nauru

Netherland New Zealand

Papua New Guinea

Seychelles Singapore Solomon Island South Africa

St Kitts & Nevis

St Lucia St Marino

St Vincent Grenadine

Swaziland Switzerland Tanzania Tonga

Trinidad & Tobago Gilbert Isl Tuvalu

Uganda

United Kingdom

Vanuatu

Western Samoa

Zaire Zambia Zimbabwe Afghanistan Albania Angola Armenia Azerbaiian Belarus Benin

Bhutan Bolivia Bulgaria Burkina Faso

Burundi

Cape Verde

Central African Rep

Chad

Colombia Comoros

Congo Demo. Rep Congo Republic Costa Rica Denmark

Djibouti El Salvador Equador Equat. Guinea Eritrea Estonia Ethiopia Gabon

STUDENTS FROM THE FOLLOWING VISA REQUIRED NATIONAL WITHOUT

Georgia Greece

Guatemala Guinea-Bissau

Haiti

Honduras Iceland

Ivory Coast Kyrgyzstan

Kyrgyz Republic

Latvia Liberia Libya Lithuania Luxembourg

Macao Macao SAR

Macedonia Madagascar

Mali Moldova

Mauritania Monaco Mongolia

Nicaragua

Niger Norway **Palestine** Panama

Paraguay Portugal

Sao Tome & Principe

Slovakia Slovenia Somali Somalia Suriname **Tajikistan** Togo

Tunisia Upper Volta Uruguay Vatican City Western Sahara

Yugoslavia

Source - https://www.imi.gov.my/portal2017/index.php/en/main-services/pass.html?id=288

BEFORE YOU TRAVEL

Students are required to download the MySejahtera app from iOS App Store, Google Play Store or Huawei AppGallery to complete all the required information three (3) days prior to the arrival gate.





UPON Arrival Existing students with Student Pass





You can only enter Malaysia via these Authorised Entry points: KLIA / KLIA 2. International Students that attempt to enter Malaysia from other entry points will be denied entry and may risk being deported to their country of origin.



You are required to have the following documents:

- Travel Authorisation Letter (Permission to Enter Malaysia)
- Single-Entry Visa (SEV) in your Passport (where applicable) if your Student Pass has expired.



• Students are required to comply with the mandatory quarantine **14 days or 21 days** upon arrival to Malaysia. The quarantine period of 14 days might be extended to **21 days** (7 days extension), depending on the risk assessment conducted on the students on the 14th day of the quarantine.



- You are required to undergo the RT-PCR Covid-19 Test three (3) days before travelling to Malaysia.
- You will also be required to undergo **second COVID-19 screening test** at the arrival hall in the international airport entry point at Malaysia.



You will have to present the QR code generated from the mobile app at KLIA/KLIA2 International Airport. Once the QR code is verified, you will proceed to immigration, to collect your luggage and to Quarantine Station (Hotel).

Unfortunately, If you are tested POSITIVE, our Ministry of Health Officers will arrange for medical treatment at a hospital. The cost of the treatment will be borne by the students.



AFTER Immigration Clearance



You will be transported to the Quarantine Station once you've cleared the Immigration and exited the Arrival Gate. You will undergo a MANDATORY QUARANTINE period of 14 days or 21 days starting from your Arrival Date. All arrivals do not have the option to choose the quarantine stations (Hotel). However, you may choose a premium hotel package at additional cost.



You are required to have MySejahtera application active at all times in your smartphone. You need to ensure your mobile phone, or the device is always with you and in active mode at all times during the surveillance and observation period. You shall ensure that all information provided in MySejahtera application is accurate and correct.





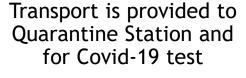


Mandatory Quarantine

14 Days / 21 Days



14 days or 21 days Mandatory Quarantine borne by the student





3rd Covid-19 test will be conducted on the 10th day of the quarantine and the 4th Covid-19 test, if necessary, will be done on the 18th day of the quarantine



If tested negative, Release Order will be issued by the Ministry of Health, Malaysia

Important Notice: All costs (COVID-19 PCR test and expenses during quarantine shall be borne by the applicant. Failure to bear the quarantine costs or any monies due to the Government of Malaysia, the applicant's active pass will be cancelled, blacklisted in Immigration system and issued with Notice of 'Not To Land' (NTL) for deportation.



Mandatory Quarantine at Designated Quarantine Station (Hotel)

International students that are allowed entry into Malaysia will be subjected to:



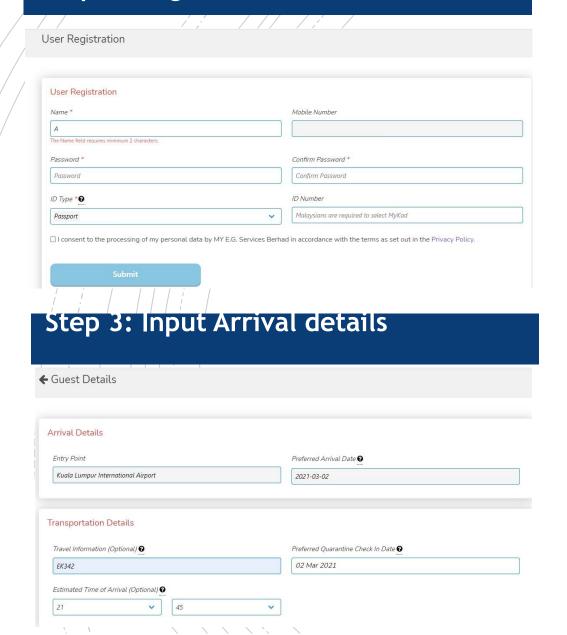
- 14 days or 21 days compulsory quarantine at designated Quarantine Station stipulated by the National Disaster Management Agency (NADMA) and Ministry of Health (MOH).
- The cost for Quarantine & Covid-19 Tests will be around RM 5,200 for 14 days or RM 6,250.00 for 21 days. All arrivals do not have the option to choose the quarantine station, unless you have opted for Premium Packages.
- Students must make an online payment at safetravel.myeg.com.my for Quarantine cost before leaving for Malaysia mysafetravel

With PT-PCR Test Result (14 days)				
Item	Fee			
Fixed Operations Charges	RM 2,600.00			
Accommodation (RM 150/per night) - 14 days	RM 2,100.00			
RT-PCR Test (RM 250.00 / per test)	RM 500.00			
Total	RM 5,200.00			

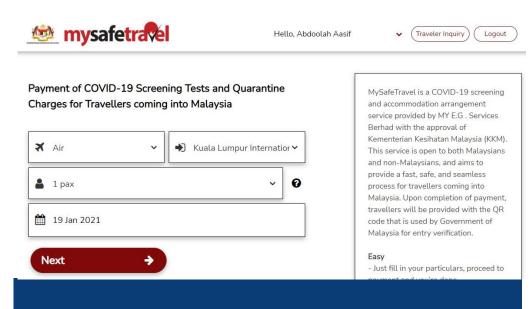
With PT-PCR Test Result (21 days)				
Item	Fee			
Fixed Operations Charges	RM 2,600.00			
Accommodation (RM 150/per night) - 21 days	RM 3,150.00			
RT-PCR Test (RM 250.00 / per test)	RM 500.00			
Total	RM 6,250.00			



Step 1: Registration



Step 2: Login & Select Arrival Date

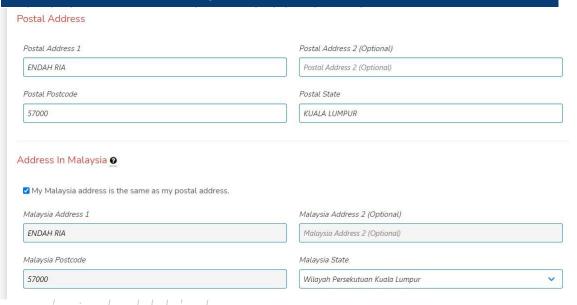


Step 4: Select Quarantine Duration

Quarantine Period

Quarantine Period		Travellers need to a produce a negative RT-PCR covid test result 3 days before departure from an ISO certified lab to qualify for 7 days	
7 days	~	perore departure from an ISD certified (ab to qualify for 7 days quarantine. Without this covid test result travellers will be required to quarantine for 10 days. Content for Screening Certificate	
		Date of Birth	
		Date of Birth 11 May V	
rimary Guest Name Nationality			
Name	· ·		

Step 5: Key in your Home Address & Address in Malaysia



Step 6: Select Preferred Quarantine Package



Basic Quarantine Facilities

The Basic Package consists of a modest, no-frills hotel room with basic room amenities. Upon arrival government officials will determine the location of the hotel/quarantine centre including transportation. Travellers will be provided with three meals a day throughout their guarantine stay. Travellers will be provided with three meals a day throughout their quarantine stay.

RM 150.00 / night



The Premium Package consists of a premium hotel room of the traveller's choice with standard amenities and higher quality service for a more comfortable and restful stay. Travellers can opt for upgraded room categories and a better choice of food and beverage to make their stay as pleasant as possible. Bookings should be made at least 5 days in advance as rooms are subject to availability. Travellers who sign up for this package will also receive special offers from our partner brands.

RM 287.50 / night



Luxury

The Luxury Package consists of a luxurious hotel suite in a four-star or five-star hotel / resort offering a spacious room with a separate living space, a well-appointed bathroom, top of the range amenities and premium food & beverage. If you relaxing stay, this is the package for you. A Meet & Greet concierge service upon arrival at KLIA. Bookings should be made at least 5 days in advance as rooms are subject to availability. Travellers who sign up for this package will also enjoy exclusive rewards and benefits from our partner brands

Starts from

RM 575.00 / night

Select Hotel

Step 7: Choose Quarantine Hotel (only for Premium & Luxury Package)

Basic Quarantine Facilities

Arrival Details Entry Point Preferred Arrival Date @ Kuala Lumpur International Airport Standard Quarantine Station Location : Accommodations are allocated by 12.30pm; Dinner-7pm) Government officials based on situation & logistic ✓ Towel arrangement of the day ✓ Room amenities Price per guest as low as: RM 150.00 Outside delivery (dry and essential item only allowed).

Premium



Grand Millennium Kuala Lumpur

- Rates are inclusive of upgraded
- Free WIFI throughout your stay Excellent City View

✓ Daily Teatime & Premium Ice

Gym equipment selection rental

Cream Available

✓ Complimentary WIFI

 Coffee machine rental is available

Location: 160, Bukit Bintang St, Bukit Bintang, 55100 Kuala Lumpur, Federal Territory of Kuala Lumpur

Price per guest as low as: RM 446.20

Book Now

Luxury

mpiana KLCC Hotel

- ✓ Premium Menu
- Highly Recommended by many

Location: Impiana Klcc Hotel & Spa, 13, Jalan Pinang, Kuala Lumpur, 50450 Kuala Lumpur

Price per guest as low as : RM 575.00



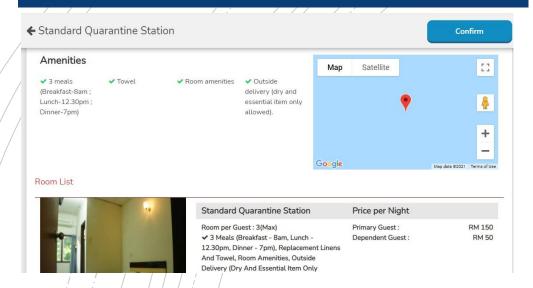
Grand Millennium Hotel Kuala Lumpur

- ✓ Rates are inclusive of 4 upgraded Location: 160. Bukit Bintang St. Bukit Bintang. 55100 meals (Breakfast Lunch Afternoon Coffee and Dinner
- ✓ Free WIFI throughout your stay ✓ Excellent City View

Kuala Lumpur, Federal Territory of Kuala Lumpur

Price per guest as low as : RM 446.20

Step 8: Confirm the Quarantine Hotel



Step 10: Total Amount payable will be displayed

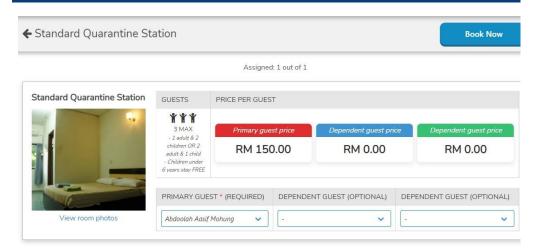
← Booking Confirmation

Booking no: EQQBZND7

CATEGORY	BOOKING DETAILS - ABDOOLAH AASIF MOHUNG	PRICE (RM)
SCREEN TEST	POLYMERIZE CHAIN REACTION (PCR) ON 5TH DAY OF QUARANTINE	250.00
HOTEL & ROOMS	STANDARD QUARANTINE STATION STANDARD QUARANTINE STATION (X7 DAYS) ADULT PRIMARY GUEST	1,050.00
OPERATION COST		2,600.00
SUB TOTAL		3,900.00

GRAND TOTAL: RM 3,900.00

Step 9: Select the Guest Name



Step 11: Select Payment Method

Choose a payment method

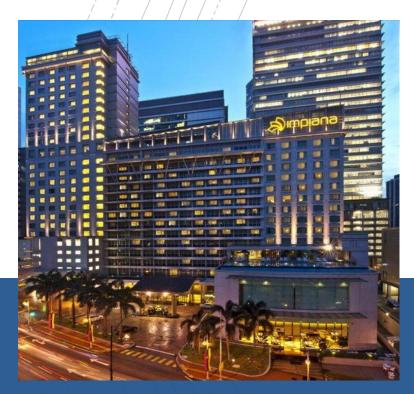
Choose a payment method below and fill out the following information





Quarantine Station (Hotel) - Premium Packages

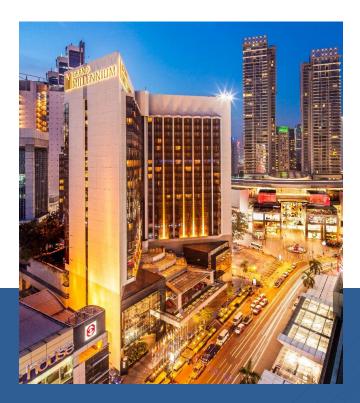
Students may choose premium packages at additional cost. Five Star Hotels such as Grand Millennium, Istana KLCC & Impiana KLCC are available under the premium packages.



Impiana KLCC



Istana KLCC



Grand Millennium



During Mandatory Quarantine

You are strictly required to adhere to the following while you are under Mandatory Quarantine:

- ✓ Be contactable at ALL times.
- ✓ Do keep in touch with your family using your Smartphone, and keep in touch with your University Welfare officer at all times.
- Remain only in the quarantine room during the entire period.
- No visitors are allowed in the room.
- ✓ Wear a face mask during your transportation at all times.
- ✓ You can attend your classes online using Microsoft Teams.
- ✓ In case of any emergency, immediately alert your Quarantine Station personnel.
- You are required to have the MySejahtera App active on your smartphone at all times.





Reep Connected

Be Positive

Stay Happy



Quarantine Station - RT-PCR COVID-19 TEST



During the Quarantine Period, students will be subjected to undergo RT-PCR COVID-19 test on:

the 10th day of the quarantine.
 (another Covid-19 test for 21 days quarantine will be done on the 18th day of the quarantine)



Quarantine Pick up & Campus arrival



APU will pick up the students from their quarantine station (Hotel) and drop off to APU campus.



Welcome to your Campus!

Returning to Classes / Campus



You can report to campus, if:

- You're tested NEGATIVE upon completion of the Quarantine period.
- Release Order is issued by the Ministry of Health,
 Malaysia.
- Please ensure you submit for your visa endorsement with our Visa Renewal team if you have arrived with a expired Student Pass.





- 1. How to submit Travel Authorisation Form at EMGS Website https://visa.educationmalaysia.gov.my/student-visa/travel-authorisation-form-base.html
- 2. How to check the status of my Travel Authorisation application https://yisa.educationmalaysia.gov.my/emgs/application/searchForm/
- 3. Where to download MySejahtera mobile application https://mysejahtera.malaysia.gov.my/intro_en/
- 4. Where to fill up & submit APU Students Arrival Details Form http://tiny.cc/ArrivalsControl
- 6. Quarantine and Covid-19 Screening Test Online Payment Facility https://safetravel.myeg.com.my/
- 7. Where to download MyQR by MyEG mobile app
 Go to Play Store or Apple Store to download "MyQr by MEG"





1.0 Notice to international students traveling to Malaysia

The Malaysian Government announced on 8th of July 2020 that International Students attending public universities or private universities may enter the country to resume their studies.

In order to return to Malaysia, all international students are required to obtain an approval by the Malaysian Immigration Department Director General. To obtain the approval, students are required to submit the <u>Travel</u> <u>Authorisation Form</u>. To apply, please ensure that you have registered an account with us.

2.0 What is the Travel Authorisation Form for?

International Students intending to return to Malaysia are required to fill in the Travel Authorisation Form. Your application will be vetted by the Malaysian Immigration Department before you are allowed to travel to Malaysia.

3.0 Who can apply to return to Malaysia?

- 1. Student who has a valid student pass
- 2. Student who has a student pass that has expired from the 1st of February 2020 onwards.





4.0 What must i do before applying for a Travel Authorisation?

- 1. Ensure that your country has not imposed a travel ban.
- 2. Ensure that your institution is well aware of your travel intention. Note that prior to us submitting your application to the Malaysian Immigration Department, your institution is first required to approve your application to return to Malaysia.
- 3. Ensure that you have made flight arrangements. Please allow ample time (Suggested 21 days) for the processing of your travel authorisation as there are multiple layers of processing involved to determine if you are eligible to travel to Malaysia
- 4. Ensure that you have fulfilled the requirement as mentioned under *Item 3.0*. Failure to adhere to these requirements may result in your application to be rejected.
- 5. Ensure that you have downloaded the MySejahtera mobile application. MySejahtera is an application developed by the Government of Malaysia to assist in monitoring COVID-19 outbreak in the country.



FAQs from EMGS (3/4)

5.0 How will I know the status of my Travel Authorisation application?

- 1. You may use the <u>Track My Application</u> feature . You are only required to enter your travel document number and nationality in order to obtain the following:
 - a. Your current Travel Authorisation application status
 - b. If your application is approved by the Malaysian Immigration Department Director General, you will receive your Travel Authorisation approval letter and if your application is rejected, you will receive the Travel Authorisation rejection letter.
- 2. An email notification will also be sent to you once we have received the approval status by the Malaysian Immigration Department.

6.0 What should I do once my Travel Authorisation is approved?

- 1. Check with your airline if you are required to undergo a COVID-19 test prior to your departure.
- 2. Be very careful with your surroundings. Practice social distancing and good hygiene. Do your best to avoid any occasion that might expose you further to the COVID19 virus.





7,0 What will happen once Larrive in Malaysia?

- 1. Upon arrival, you will be carefully escorted by the relevant authorities to the Ministry of Health (MOH)personnel.
- 2. Once you have obtained clearance from the Immigration Department, you will be assigned to a quarantine station. Our EMGS representatives will be obtaining this information from you to be furnished to your institution.

CONTACT US

APU/APIIT Students Arrivals Control Centre

Email: Arrivals-Control@apu.edu.my

Arrival Control Centre

Hotline: +6017-2831300

Stay Safe Together

